Introduced by: Councilmember Smith

Adopted: March 18, 2014
Single Reading

CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2014-13

AUTHORIZING A CONTRACT FOR PROFESSIONAL CONSULTING SERVICES ASSOCIATED WITH A CLASSIFICATION, COMPENSATION AND BENEFITS SURVEY FOR EMPLOYEES OF THE CITY OF TAKOMA PARK

WHEREAS,   the City seeks to conduct a compensation, classification and benefits survey to update the City's compensation structure; and

WHEREAS,   the Human Resources Department posted a Request for Proposals for experienced and qualified firms to submit a proposal to conduct the survey; and

WHEREAS,   the Department received three responses from qualified firms each outlining their services, process and price structure for the survey; and

WHEREAS,   telephone interviews were conducted for each of the three prospective firms and references confirmed for each firm; and

WHEREAS,   the firm Condrey & Associates, Inc. has demonstrated the qualities and experience sought for the survey and provided a cost savings as compared to the other firms; and

WHEREAS,   the City Manager has approved the selection of Condrey & Associates for Council approval; and

WHEREAS,   funding for the services of Condrey & Associates during fiscal year 2014 is available in the Fiscal Year 2014 budget; funding for the remaining services will be included in the proposed fiscal year 2015 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1.   The City Manager is authorized to enter into a contract with Condrey & Associates, Inc. for the not-to-exceed amount of $50,000 for consulting services related to the Classification, Compensation and Benefits Survey for City Staff.

SECTION 2.   This ordinance shall become effective upon adoption.

Adopted by roll-call vote this 18th day of March, 2014 as follows:

AYE: Williams, Grimes, Male, Seamens, Smith, Schultz
NAY: None
ABSTAIN: None
ABSENT: None *(Ward 3 Councilmember Kay Daniels-Cohen passed away on February 20, 2014 leaving a vacancy on the Council)*