

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2014-26**

**AWARDING A CONTRACT FOR SERVICES FOR  
THE EMERGENCY ASSISTANCE FUND**

WHEREAS, the City of Takoma Park's Emergency Assistance Fund provides financial support to income eligible residents in crisis; and

WHEREAS, in accordance with the City's procurement procedures, a Request for Proposals was issued on March 18, 2014 for purposes of contracting with firm to perform services required in the implementation of the Emergency Assistance Fund; and

WHEREAS, a single proposal was received by the April 14, 2014 deadline from Ministries United Silver Spring Takoma Park (MUSST), and

WHEREAS, the Housing and Community Development Department has recommended the award of said contract for services to MUSST based upon its past performance administering the fund and the continued affordability of its services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The City Manager is hereby authorized to enter into a one-year contract with Ministries United Silver Spring Takoma Park for services required for the administration of the Emergency Assistance Fund.

SECTION 2. The City Manager is further authorized to renew, as appropriate, such contract for up to three additional one-year terms.

SECTION 3. This Ordinance shall become effective immediately.

ADOPTED this 28th day of April, 2014 by roll-call vote as follows:

AYE: Williams, Grimes, Male, Stewart, Seamens, Smith, Schultz

NAY: None

ABSTAIN: None

ABSENT: None