

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2014-70

**AUTHORIZATION TO ENTER INTO
A LEASE AGREEMENT FOR PHOTOCOPIERS**

WHEREAS, the City's current lease contracts for photocopiers will soon expire; and

WHEREAS, the IT Department desires to enter into a new lease agreement for photocopiers that will best meet the City's needs for cost and efficiency; and

WHEREAS, proposals were received from Nauticon, Canon Solutions America, Commonwealth, and Advance Document Solutions; and

WHEREAS, the proposals were for comparable machines and features; and

WHEREAS, staff is very satisfied with the machines, features and service provided by Canon Solutions America, the City's current vendor; and

WHEREAS, the Department recommends entering into a new agreement with Canon Solutions America in order to ensure that the installation and implementation can be completed with the least amount of IT staff time and enable use of the existing printer management software; and

WHEREAS, a new three-year lease agreement with Canon Solutions America would not increase the current monthly payment cost.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

Section 1. The City Manager is authorized to enter into a three-year lease agreement with Canon Solutions America for Canon copiers in the amount of \$38,136 per year.

Section 2. This Ordinance shall become effective upon adoption.

ADOPTED this 24th day of November, 2014 by roll-call vote as follows:

AYE:	Williams, Grimes, Male, Stewart, Seamens, Smith, Schultz
NAY:	None
ABSTAIN:	None
ABSENT:	None