

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2017-40

AUTHORIZING AWARD OF CONTRACT FOR EXECUTIVE SEARCH SERVICES

WHEREAS, the City of Takoma Park has a vacancy for Chief of Police; and

WHEREAS, a Request for Proposals for executive search services was posted in June 2017 with a July 7, 2017 deadline for submission of proposals; and

WHEREAS, we received proposals from six firms specializing in executive level recruitment with experience recruiting Chiefs of Police; and-

WHEREAS, the City Manager, Deputy City Manager and Human Resources Director have identified a firm as a finalist based on the evaluation criteria outlined in the Request for Proposals; and

WHEREAS, the firm of Springsted Waters was ultimately selected for the contract award; and

WHEREAS, the firm of Springsted Waters has quoted a total cost of \$24,500 for the services as outlined in the request for proposals, which includes professional fees of \$19,500 and related expenses not to exceed \$5,000.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The City Manager or her designee is authorized to enter into a contract with Springsted Waters to provide executive search services as outlined in the firm's proposal for a fee of \$24,500.

SECTION 2. This Ordinance shall become effective immediately.

Adopted this 26th day of July, 2017 by roll-call vote as follows:

AYE: Stewart, Kovar, Male, Qureshi, Seamens, Smith, Schultz
NAY: None
ABSTAIN: None
ABSENT: None