

Introduced by: Councilmember Searcy

First Reading: November 10, 2021
Second Reading: November 17, 2021
Effective Date: November 17, 2021

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE 2021-47

**AUTHORIZING CONTRACT FOR CONSULTING SERVICES
FOR WORKFORCE NEEDS STUDY**

WHEREAS, the City requires appropriate structure and staffing in place to be effective in carrying out the City's priorities and services, and to attract, support, and retain a highly-qualified workforce; and

WHEREAS, a request for proposals for an organizational workforce needs and risk assessment study was issued and four proposals were received by the deadline; and

WHEREAS, after evaluation, staff recommended awarding the contract to Matrix Consulting Group for the project based on their understanding and approach to the project, in line with the City's needs and requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The City Manager or their designee is authorized to enter into an agreement with Matrix Consulting Group for an organizational workforce needs and risk assessment study at the cost of up to \$78,500 for the services from the City Administration contract line.

SECTION 2. The City Manager is authorized to appropriate \$78,500 to the City Administration Contracts account 0001-1120-61040 through use of fund balance.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this 17th day of November, 2021 by roll-call vote as follows:

AYE: Stewart, Kovar, Dyballa, Kostiuk, Seamens, Smith, Searcy

NAY: None

ABSTAIN: None

ABSENT: None