

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2021-21

AUTHORIZING THE LEASE OF CANON PHOTOCOPIERS

WHEREAS, the Canon photocopier lease is included in the operating budget; and

WHEREAS, the current lease for Canon photocopiers is expiring in June 2021; and

WHEREAS, after evaluating options, the IT Director recommends entering into a new 39-month lease agreement with Canon Solutions America to replace the existing photocopiers and provide support for the duration of the new lease; and

WHEREAS, the lease would be a cooperative procurement based on a publicly awarded contract through the National Intergovernmental Purchasing Alliance (National IPA), of which the City is a member, the new lease will begin immediately following the installation of the new equipment; and

WHEREAS, the new lease arrangement will reduce the average monthly cost from \$3,699 to an estimated \$3,055; and

WHEREAS, the City's Technology Steering Committee and Senior Leadership Team reviewed the proposal for this project and recommended that the project be approved.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The City Manager or her designee is authorized to enter into an agreement with Canon Solutions America to lease and service photocopiers.

SECTION 2. This Ordinance shall become effective immediately.

Adopted this 12th day of May, 2021 by roll-call vote as follows:

AYE: Stewart, Kovar, Dyballa, Kostiuk, Seamens, Smith, Searcy

NAY: NONE

ABSTAIN: NONE

ABSENT: NONE