

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2024-22

AUTHORIZING AGREEMENT WITH CITIES DIGITAL, INC. D.B.A. "CDI"

WHEREAS, the Information Technology Department is seeking approval to enter into a one-year contract with Cities Digital, Inc. (CDI) to purchase, design, implement and support a Laserfiche cloud-based Enterprise Document Management System (EDMS); and

WHEREAS, the Information Technology Department issued a Request for Proposals to solicit qualified firms for the purchase, implementation and support of the EDMS; and

WHEREAS, after reviewing fourteen proposals, the EDMS project team found the submission by CDI met the criteria of the RFP and unanimously recommends CDI; and

WHEREAS, the Fiscal Year 2025 Budget includes funding for the purchase of the EDMS.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1. The City Manager is authorized to enter into a one-year agreement with CDI in the amount of NINETY THOUSAND TWO HUNDRED THIRTY DOLLARS (\$90,230).

Section 2. This Ordinance shall become effective upon adoption.

ADOPTED BY ROLL-CALL VOTE THIS 10TH DAY OF JULY, 2024.

AYE: Fulcher, Dyballa, Gibson, Seamens, Honzak, Small, Searcy

NAY: None

ABSTAIN: None

ABSENT: None