



City of Takoma Park

## Acting Deputy City Manager Andrew Bolduc

### Recreation Updates:

The Recreation Department offices will be moving to the new Library this coming Monday, September 25th. In preparation of the move, our offices will be closed this coming Thursday, September 21st through Wednesday, September 27th. We anticipate resuming to normal office hours on Thursday, September 28th. Part-time staff will answer department phone lines and attend to patrons at the front desk of the Community Center. Staff will respond to emails periodically throughout the move. But for urgent matters, we will post a phone list in tomorrow's City Manager's Comments.

Feel free to reach out if you have any questions or concerns.

Last Name	First Name	Work Issued Cell Phone Number
Clark	Greg	240-393-0848
Huffman	Debby	301-467-8015
Parker	Chris	240-997-2670
Webster	John	240-687-2202
Cain	Vince	301-309-7179
Nunez	Chelsea	240-687-4132
Lisowski	Paula	240-687-4130
Murphy	Danielle	240-687-4130
Rhodd	Haven	202-940-5689

### HCD:

#### Montgomery College Facilities Master Plan Public Meeting

9/28/2023 6:30PM

*Virtual - Details Below*

The Facilities Master Plan reviews the conditions of existing facilities and defines the College's future needs outlined in the College's strategic plan. The Maryland Higher Education Commission uses the plan to ensure the College is prepared to meet the needs of residents for postsecondary education and subsequently assess the College's requests for new and modernized facilities. Further information about the current Facilities Master Plan will be posted with the City Manager's Comments tomorrow:

Link: <https://www.montgomerycollege.edu/offices/facilities/capital-planning-design-and-engineering/facilities-master-plan/index.html>

#### Film Screening: Dancing Joy

9/29/2023 7:30PM

*Community Center Auditorium*

In a celebration of music and dance, a film crew traveled 56,000 miles to four continents to film local dance troupes performing traditional dances to *Ode to Joy* from Beethoven's Symphony No. 9.



City of Takoma Park

## Acting Deputy City Manager Andrew Bolduc

---

### HCD Staff Updates:

**Rent Reporting:** City of Takoma Park Rent Reporting for 2023 is now open. All owners of rental licensed properties should have received a mail notification with rent reporting instructions. The deadline for submission of rent reports is September 30th.

**Takoma Park Minor Master Plan:** The Montgomery County Planning Board is still accepting written testimony until September 30th. To be included in the official record of the hearing, your testimony MUST include your mailing address and the date of the Public Hearing (Sept. 14, 2023). For more information, check the City webpage on the [Minor Master Plan](#). Methods to submit testimony will be included in the posted City Manager's Comments tomorrow.

Methods: 1) Email testimony to [mcp-chair@mncppc-mc.org](mailto:mcp-chair@mncppc-mc.org), 2) Fax testimony to the Planning Board Chair at 301-495-1320.

**Public Space Management Plan:** The draft of City of Takoma Park's Public Space Management Plan (PSMP) is currently available for review on the City website. Next Wednesday, September 27th from 6-7:30PM the Planning & Development Services Division will host a community workshop to explore the newly proposed decision-making tool in the draft Plan. A link to the plan will be posted with the Comments tomorrow.

Link: <https://takomaparkmd.gov/government/housing-and-community-development/planning-and-community-development/public-space-management-plan/>

**Tenant Opportunity to Purchase (TOPL) Requests for Qualification (RFQs):** The HCD Housing Division have released two RFQs to support the City's TOPL policies. The first RFQ (#HCD-2023-08-21) seeks responses from qualified non-profit and mission-oriented for-profit developers with strong affordable housing track records and demonstrated experience in acquiring, owning, operating, rehabilitating, and developing quality rental and/or homeownership housing with affordability covenants who are interested in serving in a pool of qualified parties to serve as assignees or designees as part of the City's right of first refusal through the City's Tenant Opportunity to Purchase Law. The second RFQ (#HCD-2023-08-23) will seek qualified non-profit technical assistance providers to assist local tenant associations with organizing and identifying the feasibility of purchasing their properties through the TOPL process. Both RFQs will remain open until January 2024.

### City Manager Updates:

City Manager search update- the Council Subcommittee has chosen the recruiter, GovHR USA, and they have been gathering the information needed for the job posting. They will be sending a survey to staff and Council for more details that they can include in their recruitment strategy. The current goal is to post the position by early October. They will then do early vetting and background checks before arranging for the meetings with Council and the City. The timeline for this project includes a goal to make an offer by early December. The search firm has provided an email address specific to our search so that anyone who has ideas or concerns can submit them. This email address is: [takomaparkcitymanager@govhrusa.com](mailto:takomaparkcitymanager@govhrusa.com)

Link for Homeowners and Renters property tax credit application forms:  
<https://takomaparkmd.gov/public-notice/property-tax-credits-are-you-eligible/>



City of Takoma Park

## **Acting Deputy City Manager Andrew Bolduc**

---

ARPA Survey Update- we've received over 125 responses and are beginning work to collate these for a presentation to the City Council in November.