

**CITY OF TAKOMA PARK, MARYLAND**  
**2020 ELECTION CALENDAR**  
(Updated August 23, 2020)

*\*Entries in italics refer to the presidential election and State Board of Elections requirements. They are listed here because of their importance for City voters.*

<b>Date</b>	<b>Time</b>	<b>Event/Description</b>	<b>Computation</b>	<b>Legal Authority</b>
Monday June 8, 2020		First day to register as a candidate or political committee for the City election.	Second Monday in June of an election year.	City Code 5.10.020
Wednesday August 26, 2020		Apartment building access for County/State/Federal candidates.	During the 90-day period preceding the next election.	City Code 6.04.040
Monday August 31, 2020		Mail to all Takoma Park households informing them of Nominating Caucus and City Election, and encouraging voter registration		
Monday August 31, 2020		First mailing to Takoma Park-only voters for notification and address confirmation.		
Friday September 11, 2020		Second mailing to Takoma Park-only voters for notification and address confirmation.		
Tuesday September 15, 2020	7:30 PM	Nominating Caucus for City election.	Second Tuesday after Labor Day of an election year.	Charter Sec. 604(a)
Wednesday September 16, 2020		Apartment building access permitted for qualified City candidates	City candidates qualified as of this date.	City Code Section 6.04.040
Friday September 18, 2020		Rosh Hashanah begins at Sundown.		
Friday September 18, 2020	5:00 PM	Deadline for City candidates nominated at Caucus to withdraw. Declination must be filed in writing with the City Clerk's office.	Candidates shall be placed upon the official ballot unless the nominated person files a declination with the City Clerk within 3 days after the nomination	Charter 604(b)
Friday September 18, 2020	5:00 PM	If not already registered, nominated City candidates must complete Candidate Finance Registration by this time.	Within 3 days of nomination.	City Code 5.10.020(C)
Saturday September 19, 2020		Rosh Hashanah		

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Saturday September 19, 2020		<i>Deadline for Mont. Co. BOE to transmit presidential absentee ballots to certain voters unless the Federal Voting Assistance Program grants the State a waiver of the deadline. (Military and Overseas absentee ballots.)</i>	No later than 45 days before an election.	52 USC § 20302(a)(8)
Monday September 21, 2020	5:00 PM	City candidates' Financial Disclosure Statements due to City Clerk (if not already filed).	On or before the Monday following the candidate's nomination.	City Code 3.04.080(D)
Monday September 21, 2020	12:00 PM	Deadline to provide City candidate's statement and photo to the City Clerk (via e-mail) for publication in the Takoma Park Newsletter		
Monday September 21, 2020		Any eligible person may preregister as a write-in candidate beginning on September 21 and ending October 30. Such write-in candidate must file a Financial Disclosure Statement and Campaign Finance Registration to complete the preregistration.	Monday after the Nomination Meeting through the Friday before Election Day.	Charter 605 City Code 3.04.080(D)(6)
Wednesday September 23, 2020		Deadline to transmit candidate names to election vendor.		
Friday September 25, 2020		Mail to all registered voters (to expect ballot in two to three weeks)	Notice will be mailed or distributed no later than 30 days prior to the election.	City Code 5.18.050(B)
Sunday September 27, 2020		Yom Kippur begins at sundown.		
Monday September 28, 2020		Yom Kippur		
Monday September 28, 2020	4:00 PM	First Campaign Finance Report Due	Second Monday after the Nominating Caucus.	City Code 5.12.022
Sunday October 4, 2020		Deadline for mailing notices to all households and all registered voters about the election.		
Sunday October 4, 2020		First day that mail-in voting ballots may be sent.	Mail-in ballots for an election must be mailed or distributed no more than 30 days and no less than 15 days prior to the election to which they apply.	City Code 5.18.05(A)

Date	Time	Event/Description	Computation	Legal Authority
Friday October 9, 2020		Mail-in ballots begin to be received by all active registered voters.	No more than 30 days and no less than 15 days prior to the election.	City Code 5.18.05(A); BOE decision of 8/13/2020
Friday October 9, 2020		City ballot drop boxes open.		
Monday October 12, 2020		Columbus Day (Indigenous Peoples Day) – City facilities open. <i>MCBOE is NOT open.</i>		
Monday October 12, 2020	4:00 PM	Second Campaign Finance Report Due. <i>Note that October 12 is NOT a City holiday.</i>	No later than 4:00 p.m. of the Monday four weeks before election day.	City Code 5.12.022
<i>Tuesday October 13, 2020</i>	<i>5:00 PM MCBOE Office/ 11:59 PM SBE Online</i>	<i>Deadline to register to vote with MCBOE for the presidential election. After this time, voters may register at the time of voting.</i>	<i>21st day preceding an election.</i>	<i>EL § 3-302(a)</i>
<i>Tuesday October 13, 2020</i>	<i>COB</i>	<i>Deadline for a registered voter to request a voter registration list from MCBOE. (New requests will not be taken until registration reopens.)</i>	<i>On or before the registration deadline.</i>	<i>COMAR 33.03.02.05(B)</i>
Monday October 26, 2020	4:00 PM	Third Campaign Finance Report Due.	No later than 4:00 p.m. of the Monday two weeks before election day.	City Code 5.12.022
<i>Monday October 26, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting</i>	<i>2nd Monday before an election through the Monday before an election.</i>	<i>State BOE adopted 8/12/2020.</i>
<i>Tuesday October 27, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting</i>	<i>2nd Monday before an election through the Monday before an election.</i>	<i>State BOE adopted 8/12/2020.</i>
Tuesday October 27, 2020	4:00 PM	Last day to request that a City election absentee ballot be mailed.	4:00 PM on the 7th calendar day before the election.	City Code 5.20.020(B)
<i>Tuesday October 27, 2020</i>	<i>8:00 PM (Mail) 11:59 PM (Fax/ Email)</i>	<i>Deadline for receipt of request for an absentee ballot by registered voter for the presidential election to be delivered by mail or fax.</i>	<i>Tuesday before an election</i>	<i>EL § 9-305(c)(1); COMAR 33.11.02.02E</i>

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<i>Wednesday October 28, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting</i>	<i>2nd Monday before an election through the Monday before an election.</i>	<i>State BOE adopted 8/12/2020.</i>
<i>Thursday October 29, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting</i>	<i>2nd Monday before an election through the Monday before an election.</i>	<i>State BOE adopted 8/12/2020.</i>
<i>Friday October 30, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting</i>	<i>2nd Monday before an election through the Monday before an election.</i>	<i>State BOE adopted 8/12/2020.</i>
<i>Friday October 30, 2020</i>	<i>5:00 PM (mail) 11:59 PM</i>	<i>Deadline for a registered voter to request an electronic absentee ballot for the presidential election (delivered via Internet).</i>	<i>Friday before an election</i>	<i>EL § 9-305(c)(2)</i>
<i>Friday October 30, 2020</i>		<i>Any eligible person may preregister as a write-in candidate beginning on September 21 and ending October 30. Such write-in candidate must file a Financial Disclosure Statement and Campaign Finance Registration to complete the preregistration.</i>	<i>Monday after the Nomination Meeting through the Friday before Election Day.</i>	<i>Charter 605 City Code 3.04.080(D)(6)</i>
<i>Saturday October 31, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting</i>	<i>2nd Monday before an election through the Monday before an election.</i>	<i>State BOE adopted 8/12/2020.</i>
<i>Sunday November 1, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting</i>	<i>2nd Monday before an election through the Monday before an election.</i>	<i>State BOE adopted 8/12/2020.</i>
<i>Monday November 2, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting</i>	<i>2nd Monday before an election through the Monday before an election.</i>	<i>State BOE adopted 8/12/2020.</i>

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Tuesday November 3, 2020	7:00 AM – 8:00 PM	Election day. Takoma Park Drive-Through Vote Center for City Election open at the Takoma Park Community Center, 7500 Maple Avenue.	First Tuesday after the first Monday in even-numbered years. At least one voting center shall be open from 7:00 AM to 8:00 PM on Election Day.	Charter Sec. 606(a) City Code 5.18.010(C)
<i>Tuesday November 3, 2020</i>	<i>7:00 AM – 8:00 PM</i>	<i>Presidential Election Day.</i>	<i>Tuesday after the first Monday in November.</i>	<i>MD Const. Art. XV, § 7; EL § 10-301</i>
Tuesday November 3, 2020	8:00 PM	Ballot Drop Boxes close at 8:00 PM		City Code 5.18.090; City Code 5.20.060
<i>Tuesday November 3, 2020</i>	<i>8:00 PM</i>	<i>Extended deadline for receipt of SBE voter registration applications sent by mail for voting in general election. An application received by mail after the close of registration is timely if it is properly postmarked.</i>		<i>EL § 3-302(c); COMAR 33.05.04.01C, D</i>
<i>Tuesday November 3, 2020</i>	<i>8:00 PM</i>	<i>Deadline for a registered voter or voter's agent to request a presidential absentee ballot in person at MCBOE.  Deadline for MCBOE receipt of presidential absentee ballot delivered by hand.</i>	<i>No later than the close of polls on election day.</i>	<i>EL § 9-305(b)(3); COMAR 33.11.02.04A  COMAR 33.11.03.08B(1)</i>
Monday November 9, 2020	5:00 PM	Deadline for receipt of ballots received by US mail. Ballots must be postmarked on or before election day.	5:00 PM on the 4 <sup>th</sup> business day after the election.	City Code 5.18.090(B) City Code 5.20.060(B)
Monday November 9, 2020	4:00 PM	Final (Fourth) City Campaign Finance Report due to City Clerk.	No later than 4:00 p.m. of the Monday following the election.	City Code 5.12.020(A)(2)
Monday November 9, 2020	4:00 PM	Any anonymous contributions received to be contributed to the City general fund by this date.	No later than 4:00 p.m. of the Monday following the election.	City Code 5.12.020(D)
Wednesday November 11, 2020		Veterans Day		

Date	Time	Event/Description	Computation	Legal Authority
Thursday November 12, 2020	TBD	Board of Elections certification meeting	The judges of the election shall meet within two days following the election, and shall therefore determine and declare what persons have been elected and certify the results to the Council.	Board of Elections certification meeting
Thursday November 12, 2020	7:30 PM	Special meeting of the City Council to receive the certification of the election results.	The second Wednesday after the election. (Or Thursday if the day falls on Veterans Day.)	Charter Sec. 613
Monday November 16, 2020		Deadline for filing City election challenge or appeal.	Two days after certified results presented to Council.	City Code 5.16.070(A)
Monday November 16, 2020	7:30 PM	Swearing-In of the Mayor and Councilmembers	Newly elected Councilmembers and the Mayor take office on the second Monday following their election, but if this day conflicts with Veterans Day or a Council-recognized religious holiday, they shall take office on the next day, Tuesday.	Charter Section 301
Thursday November 26, 2020		Thanksgiving Day. City offices and facilities are closed Thursday, November 26 through Sunday, November 29.		
Monday February 1, 2021	4:00 PM	Annual report on retention or disposition of surplus campaign funds.	No later than January 31 (1 <sup>st</sup> business day after Sunday)	City Code 5.12.030(E)
Wednesday February 3, 2021		Minimum retention for voted paper ballots and printed or electronic voting machine records.		City Code 5.16.060(D)

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