

CITY OF TAKOMA PARK, MARYLAND
2022 ELECTION CALENDAR
(Updated October 6, 2022)

**Entries in italics refer to the gubernatorial election and State Board of Elections requirements. They are listed here because of their importance for City voters.*

Date	Time	Event/Description	Computation	Legal Authority
Monday January 31, 2022	4:00 PM	Campaign Finance Annual Report on the retention or disposition of surplus campaign funds	No later than January 31 of each year	City Code 5.12.022(B)(4) City Code 5.12.030(E)
<i>Wednesday April 20, 2022</i>		<i>Apartment building access through July 19 for Primary Election candidates</i>	<i>During the 90-day period preceding the next election.</i>	<i>City Code 6.04.040</i>
<i>Tuesday June 28, 2022</i>		<i>Close of Registration and party affiliation change for primary election.</i>	<i>21 days preceding an election.</i>	<i>EL § 3-302(a)</i>
Monday June 13, 2022		First day to register as a candidate or political committee for the City election.	Second Monday in June of an election year.	City Code 5.10.020
<i>Thursday July 7, 2022</i>	<i>7:00 AM to 8:00 PM</i>	<i>Early Voting Begins for Gubernatorial Primary Election</i>	<i>Second Thursday before an election through the Thursday before an election.</i>	<i>EL § 10-301.1</i>
<i>Thursday July 14, 2022</i>	<i>7:00 AM to 8:00 PM</i>	<i>Early Voting Ends for Gubernatorial Primary Election</i>	<i>Second Thursday before an election through the Thursday before an election.</i>	<i>EL § 10-301.1</i>
<i>Tuesday July 19, 2022</i>	<i>7:00 AM to 8:00 PM</i>	<i>Gubernatorial Primary Election Day</i>	<i>Last Tuesday in June</i>	<i>EL § 8-201(a)(2)(i)</i>
<i>Wednesday August 10, 2022</i>		<i>Apartment building access through November 7 for Gubernatorial Election candidates.</i>	<i>During the 90-day period preceding the next election.</i>	<i>City Code 6.04.040</i>
Wednesday August 10, 2022		Apartment building access through November 7 for registered City Election candidates.	During the 90-day period preceding the next election.	City Code 6.04.040
Tuesday September 13, 2022	7:30 PM	Nominating Caucus for City election.	Second Tuesday after Labor Day of an election year.	Charter Sec. 604(a)

Date	Time	Event/Description	Computation	Legal Authority
Friday September 16, 2022	5:00 PM	Deadline for City candidates nominated at Caucus to withdraw. Declination must be filed in writing with the City Clerk's office.	Candidates shall be placed upon the official ballot unless the nominated person files a declination with the City Clerk within 3 days after the nomination	Charter 604(b)
Friday September 16, 2022	5:00 PM	If not already registered, nominated City candidates must complete Candidate Finance Registration by this time.	Within 3 days of nomination.	City Code 5.10.020(C)
Monday September 19, 2022	5:00 PM	City candidates' Financial Disclosure Statements due to City Clerk (if not already filed).	On or before the Monday following the candidate's nomination.	City Code 3.04.080(D) City Code 5.12.040
Monday September 19, 2022	12:00 PM	Deadline to provide City candidate's statement and photo to the City Clerk (via e-mail) for publication in the Takoma Park Newsletter	Depending upon schedule for Takoma Park Newsletter.	
Monday September 19, 2022		Any eligible person may preregister as a write-in candidate beginning on September 19 and ending November 4. Such write-in candidate must file a Financial Disclosure Statement and Campaign Finance Registration to complete the preregistration.	Monday after the Nomination Meeting through the Friday before Election Day.	Charter 605 City Code 3.04.080(D)(6)
Monday September 26, 2022		Rosh Hashanah (begins at sunset on September 25)		
Monday September 26, 2022	4:00 PM	First Campaign Finance Report Due (post-nomination report)	Second Monday after the Nominating Caucus.	City Code 5.12.022(B)(1)
Wednesday October 5, 2022		Yom Kippur (begins at sunset on October 4)		
Thursday October 6, 2022	7:30 PM	Mayoral Forum, WOWD-LP Radio Takoma Park Community Center Auditorium		
Sunday October 9, 2022		First day that mail-in voting ballots may be sent.	Mail-in ballots for an election must be mailed or distributed no more than 30 days and no less than 15 days prior to the election to which they apply.	City Code 5.18.050(A)
Monday October 10, 2022		Columbus Day (Indigenous Peoples Day) – City facilities open. MCBOE is NOT open.		

Date	Time	Event/Description	Computation	Legal Authority
Monday October 10, 2022	6:00 PM	Ward 1 Forum, WOWD-LP Radio Takoma Park Community Center Auditorium		
Monday October 10, 2022	7:30 PM	Ward 5 Forum, WOWD-LP Radio Takoma Park Community Center Auditorium		
Tuesday October 11, 2022	7:00 PM	Green Forum with Takoma Park Mayoral Candidates, Fullfillery zero-waste store, 7006 Carroll Ave Suite 204 Free, but registration required at: https://www.eventbrite.com/e/green-forum-with-takoma-park-mayoral-candidates-tickets-427544977537		
Thursday October 13, 2022	7:30 PM	Wards 2 and 4 Forum, WOWD-LP Radio Takoma Park Community Center Auditorium		
Monday October 17, 2022	4:00 PM	Second Campaign Finance Report Due (pre-election report).	No later than 4:00 p.m. on the fourth Monday preceding election day.	City Code 5.12.022(B)(2)
Monday October 17, 2022	6:00 PM	Ward 3 Forum, WOWD-LP Radio Takoma Park Community Center Auditorium		
Monday October 17, 2022	7:30 PM	Ward 6 Forum, WOWD-LP Radio Takoma Park Community Center Auditorium		
Tuesday October 18, 2022	5:00 PM MCBOE Office/ 11:59 PM SBE Online	<i>Deadline to register to vote with MCBOE for the general (gubernatorial) election. After this time, voters may register at the time of voting.</i>	<i>21st day preceding an election.</i>	<i>EL § 3-302(a)</i>
Monday October 24, 2022		Last day that mail-in voting ballots may be sent.	Mail-in ballots for an election must be mailed or distributed no more than 30 days and no less than 15 days prior to the election to which they apply.	City Code 5.18.05(A)
Wednesday October 26, 2022	6:00 PM – 7:00 PM	Youth Mayoral Forum, Takoma Park Middle School		
Thursday October 27, 2022	7:00 AM – 8:00 PM	<i>Montgomery County Early Voting Begins</i>	<i>2nd Thursday before an election through the Thursday before an election.</i>	<i>EL § 10-301.1</i>

Date	Time	Event/Description	Computation	Legal Authority
Tuesday November 1, 2022	4:00 PM	Last day to request that a City election absentee ballot be mailed.	4:00 PM on the 7th calendar day before the election.	City Code 5.20.020(B)
Thursday November 3, 2022		Last day to mail a requested absentee ballot.		5.20.040(B)(2)
<i>Thursday November 3, 2022</i>	<i>7:00 AM – 8:00 PM</i>	<i>Montgomery County Early Voting Ends</i>	<i>2nd Thursday before an election through the Thursday before an election.</i>	<i>EL § 10-301.1</i>
Friday November 4, 2022		Any eligible person may preregister as a write-in candidate beginning on September 19 and ending November 4. Such write-in candidate must file a Financial Disclosure Statement and Campaign Finance Registration to complete the preregistration.	Monday after the Nomination Meeting through the Friday before Election Day.	Charter 605 City Code 3.04.080(D)(6)
Tuesday November 8, 2022	7:00 AM – 8:00 PM	Takoma Park Election Day The Community Center will be open for voting in the City Election only, from 7:00 AM to 8:00 PM.	First Tuesday after the first Monday in even-numbered years. At least one voting center shall be open from 7:00 AM to 8:00 PM on Election Day.	Charter Sec. 606(a) City Code 5.18.010(C)
<i>Tuesday November 8, 2022</i>	<i>7:00 AM – 8:00 PM</i>	<i>Gubernatorial Election Day. To vote in the gubernatorial general election, voters who have not voted early or by mail should go to their voting precinct to vote in the gubernatorial general election.</i>	<i>Tuesday after the first Monday in November.</i>	<i>MD Const. Art. XV, § 7; EL § 10-301</i>
Tuesday November 8, 2022	8:00 PM	All Ballot Drop Boxes are closed and sealed at 8:00 PM.		City Code 5.16.050

Date	Time	Event/Description	Computation	Legal Authority
Wednesday November 9, 2022 – Wednesday November 16, 2022		Canvass and counting of votes	Between the closing of the polls on election day and end of the day on the second Wednesday after the election, the judges of the election shall canvass . . . , and count any paper ballots, regular and absentee, to determine the vote cast for each candidate or any questions on the ballot.	Charter Sec. 613(a)
Friday November 11, 2022		City Holiday and Federal Holiday. City Offices Closed.		
Monday November 14, 2022	4:00 PM	Any anonymous contributions received are to be contributed to the City general fund by this date.	No later than 4:00 p.m. of the Monday following the election.	City Code 5.12.020(D)
Wednesday November 16, 2022	5:00 PM	Deadline for receipt of ballots received by US mail. Ballots must be postmarked on or before election day.	5:00 PM on the 5 th business day after the election.	City Code 5.18.090(B) City Code 5.20.060(B)
Wednesday November 16, 2022	TBD	Board of Elections certification meeting	Second Wednesday after the election.	Charter Section 613(b)
Wednesday November 16, 2022	7:30 PM	Special meeting of the City Council to receive the certification of the election results.	Second Wednesday after the election.	Charter Sec. 613(b)
Friday November 18, 2022		Deadline for filing City election challenge or appeal.	Two days after certified results presented to Council.	City Code 5.16.070(A)

Date	Time	Event/Description	Computation	Legal Authority
Monday November 21, 2022	7:30 PM	Swearing-In of the Mayor and Councilmembers	Newly elected Councilmembers and the Mayor take office on the second Monday following their election, but if this day conflicts with Veterans Day or a Council-recognized religious holiday, they shall take office on the next day, Tuesday.	Charter Section 301
Thursday November 24, 2022		Thanksgiving Day. City offices and facilities are closed Thursday, November 24 through Sunday, November 27.		
Monday November 28, 2022	4:00 PM	Third City Campaign Finance Report (post-election report) due to City Clerk.	No later than 4:00 p.m. on the third Monday following the election.	City Code 5.12.022(B)(3)
Tuesday January 31, 2023	4:00 PM	Annual report on retention or disposition of surplus campaign funds.	No later than January 31	City Code 5.12.022(B)(4) City Code 5.12.030(E)
Wednesday February 8, 2023		Minimum retention for voted paper ballots and printed or electronic voting machine records, and mail in and absentee ballot envelopes.		City Code 5.16.060(D) City Code 5.18.090(E) City Code 5.20.060(E)

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