

City of Takoma Park Maryland
Tenant Association Registration

Name of Tenant Association: _____

Date of Incorporation _____ Partnership _____ Not Applicable _____

Address of Property: _____

Primary Contact Information:

Name of contact: _____

Mailing Address: _____

Email Address: _____

Telephone Number: Daytime _____ Cell _____

Total Number of Rental Units in Building(s) _____

Total Number of Occupied Rental Units _____

Total Number of Rental Units Represented in Application _____

If the tenants are forming a Tenants Association because they have received a written offer of sale of the rental property from the current property owner, please note the date the offer was received by the tenants. (Please attach a copy of the notice): _____

If tenants have not received a written offer of sale of the rental property, are you forming a tenants' association because of another issue? Yes _____ No _____

Please describe any issues the Tenant Association plans to address:

Please attach a listing of the members of the Tenants Association and its officers using the accompanying form. Include with the registration forms, a copy of the minutes of the meeting where the officers were elected and the sign in sheet listing the members of the tenant association participating in the election. Members of the Tenants Association must be on the last lease given to the tenant by the owner/agent. The listing must include the name of the tenant, signature, unit number, and in cases where more than one building is located on the property, the number of the building.

For more information, please contact
City of Takoma Park's Housing Department
7500 Maple Avenue, Takoma Park MD 20912
Telephone at 301-891-7119
Email: housing@takomaparkmd.gov

Name of Tenant Association: _____

TENANT ASSOCIATION LISTING OF OFFICERS

Date of Election: _____

Please attach a copy of the minutes of the meeting where the officers were elected and the sign sheet indicating the members of the tenant association participating in the election.

Office (i.e. President, Vice President, Treasurer, Secretary): _____

Name of Officer: _____

Mailing Address: _____

Email Address: _____

Telephone Number: Days _____ Cell _____

Signature of Office Holder: _____

Office (i.e. President, Vice President, Treasurer, Secretary): _____

Name of Officer: _____

Mailing Address: _____

Email Address: _____

Telephone Number: Days _____ Cell _____

Signature of Office Holder: _____

Office (i.e. President, Vice President, Treasurer, Secretary): _____

Name of Officer: _____

Mailing Address: _____

Email Address: _____

Telephone Number: Days _____ Cell _____

Signature of Office Holder: _____

Office (i.e. President, Vice President, Treasurer, Secretary): _____

Name of Officer: _____

Mailing Address: _____

Tenant Association Registration

Email Address: _____

Telephone Number: Days _____ Cell _____

Signature of Office Holder: _____