01 **Purpose:** The purpose of this General Order is to establish operational guidelines for reporting traffic light malfunctions.

02 **Policy:** It is the policy of this Department to report immediately all malfunctioning traffic signals to the Maryland Department of Transportation, including the placing of a malfunctioning traffic light on a flashing cycle. The State has jurisdiction over all traffic lights. Officers will not attempt to make repairs to light units, and the placing of the light on the flashing cycle is the only authorized action that an officer can take.

03 **Procedure:**

A. Malfunctioning traffic lights will be immediately reported to Communications Dispatcher by the observing officer. The Watch Supervisor will be notified.

B. The Watch Supervisor will attempt to place the malfunctioning lights on flash cycle. If this is not possible, he/she may assign an officer to the intersection for traffic control.

C. The Communications Dispatcher will notify the Maryland Department of Transportation, State Roads Commission via phone, requesting their response for repairs.

D. For general power failure of the light units, the local power company should be notified immediately.