



Plant-A-Tree Order Form

**The City of Takoma Park offers tree plantings
for private properties inside the city**

- For the first tree, half of the cost is covered by the city. The cost to you for the first tree is \$130.
- For additional trees, you get the city's reduced wholesale pricing. The cost to you for additional trees is \$260.
- The Urban Forest Manager will coordinate the entire ordering and planting process.
- You get a minimum 1.5" caliper tree (6-10 feet tall) planted with a ring of mulch and a deer guard.

Requirements:

- The property must be located within the Takoma Park city limits.
- Trees being planted to fulfill a replant requirement for a Tree Removal Permit are not eligible for the half-cost price but are eligible for the wholesale price. Please calculate the total cost accordingly.
- You must provide a sketch or map of your property with the tree planting location noted when you submit your application. Applications submitted without a map cannot be accepted. A plat of your property or a screen-shot of a web map can be useful as a base map for locating the trees.
- A check for payment must be provided at the time you submit your application. Checks must be made payable to City of Takoma Park.
- The planting location must be ready to receive the tree by March 15th for Spring plantings and by November 1st for Fall plantings. This includes providing an unobstructed path to the tree and clearing any vegetation they may be in the way.

Please sign below to indicate your compliance with these requirements

Signature: _____ **Date:** _____

Name: _____ **Phone:** _____

Address: _____

Email: _____

Indicate the quantity of each species you would like to order:

Blackgum
 Sycamore
 Bald Cypress
 American Linden
 River Birch
 Swamp White Oak

Total number of trees ordered: _____

Pricing key:

1 tree = \$130	2 trees = \$390	3 trees = \$650	4 trees = \$910	5 trees = \$1170
6 trees = \$1430	7 trees = \$1690	8 trees = \$1950	9 trees = \$2210	10 trees = \$2470

Note: These prices already include the 6% Maryland sales tax.

Application Due Date:
Spring Plantings: February 21st
Fall Plantings: October 7th

Applications must be mailed to or dropped off at the Public Works building.

Feel free to contact the Urban Forest Manager if you have any questions.

Takoma Park Public Works | 31 Oswego Avenue | Silver Spring, MD 20910
 UrbanForestManager@TakomaParkMD.gov | 301-891-7612